

University Human Resources  
914 Emmet Street  
Charlottesville, VA 22906

**Selective Service Compliance Form**

*Pursuant to Va. Code § 2.2-2804,*

*Any person who has failed to meet the federal requirement to register for the Selective Service shall be ineligible for employment by or service for the Commonwealth, or a political subdivision of the Commonwealth, including all boards and commissions, departments, agencies, institutions, and instrumentalities. A person shall not be denied employment under this section by reason of failure to present himself for and submit to the federal registration requirement if: (i) the requirement for the person to so register has terminated or become inapplicable to the person and (ii) the person shows by a preponderance of the evidence that the failure of the person to register was not a knowing and willful failure to register.*

Applicants who have not registered as required by Va. Code § 2.2-2804 must present verification from the Selective Service System that they have met the requirements of the Code Section.

Applicant's Name: \_\_\_\_\_ SSN: \_\_\_\_\_

\_\_\_\_ *I have registered for Selective Service.*

\_\_\_\_ *I was born on or before the date of December 31, 1959, and am exempt from the requirement to register for Selective Service.*

\_\_\_\_ *I have been admitted to the United States on a nonimmigrant visa and am exempt from the requirement to register for Selective Service.*

\_\_\_\_ *I have not registered for Selective Service and have attached documentation from the Selective Service Agency verifying my exemption.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

Completed forms should be mailed to: University Human Resources, Records Division, 914 Emmet Street or faxed to 924-6911.

The policy regarding this requirement may be found on the University Human Resources website located at <http://www.hrs.virginia.edu/policies.html>

For more information about selective service requirements, go to the Selective Service System website at <http://www.sss.gov>